

March



Coursetter

2024

Visit www.Coursetter.ca for more info.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				February 29 The Fundamentals of Customer Service	1 <i>The Fundamentals of Customer Service</i> Creativity in the Workplace	2 <i>Courses will run simultaneously – please register for one course only.</i>
3 <i>Courses will run simultaneously – please register for one course only.</i>	4 Building Stronger Sales Relationships Order Desk and Call Centre Training	5 <i>Building Stronger Sales Relationships</i>	6 <i>Building Stronger Sales Relationships</i>	7 Develop Critical Thinking Skills	8 Develop Critical Thinking Skills	9
10 <i>Courses will run simultaneously – please register for one course only.</i>	11 Anger Management Skills for the Service Advisor	12 Emotional Intelligence	13 Communication Strategies Skills for the Administrative Assistant	14 <i>Communication Strategies</i>	15 Building Self Esteem and Assertiveness Skills	16 <i>Courses will run simultaneously – please register for one course only.</i>
17 <i>Courses will run simultaneously – please register for one course only.</i>	18 Diversity Training Dealing with Conflict and Confrontation	19 Managing Across Cultures	20 Influence and Persuasion	21 Bridging the Generation Gap	22 Inventory Management	23
24	25 Networking for Success	26 <i>Networking for Success</i>	27 The Fundamentals of Customer Service	28 <i>The Fundamentals of Customer Service</i>	29 Good Friday – No Classes	30